



**WATFORD  
BOROUGH  
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are  
confidential under the terms of the  
Local Government Act 1972 Part 3 Schedule 12A**

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:  
or
- (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.
- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

## Membership of the Cabinet and their Portfolios:

Mayor Peter Taylor	Council Plan, Economy, Regeneration, Culture, External Relationships, Communications, Marketing and Events, Strategic Projects, Town Centre
Councillor Aga Dychton	Deputy Mayor and Portfolio Holder for <b>Community</b> – Environmental Health (excluding Enviro-Crime), Community Safety and Safeguarding, Licensing (excluding Taxi / Private Hire), Community Cohesion, Museum and Heritage, VCS Commissioning Framework, Big Events Programme
Councillor Jennifer Pattinson	<b>Wellbeing and Housing</b> – Mental Health, Dementia, Sports Development, Housing
Councillor Glen Saffery	<b>Planning</b> – Building Control, Planning Enforcement, Planning Policy
Councillor Ian Stotesbury	<b>Transport and Sustainability</b> – Climate Emergency, Biodiversity Emergency, Parking and Traffic Orders, Sustainable Transport, Public Realm Improvements, Licensing of Taxi and Private Hire
Councillor Mark Watkin	<b>Property, Resources and Customer Services</b> – Property, Customer Services, Digital Services including website, GIS, Print and Post, IT, Legal, Business Intelligence, Democratic Services, Revenues and Benefits, Audit, Procurement, Finance, Community Asset Management, Operational Assets and Facilities Management, Human Resources and Organisational Development
Councillor Tim Williams and Councillor Kennedy Rodrigues	<b>Neighbourhood Services</b> – Waste and Recycling, Streets and Parks, Leisure, Enviro-Crime, Contract Management of: Waste, Streets and Parks (Veolia); Leisure Services and Facilities (SLM); Watford Market (MAM); Town Centre Wi-Fi (Intechnology Wi-Fi)

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<b>Collaboration and Commercial Strategy</b>	Carol Chen Group Head of Democracy and Governance Carol.chen@watford.gov.uk	<b>Cabinet</b>	January 2024		
<b>A review of fines for fixed penalty notices</b>	Nick Egerton Environmental Health Manager (E) nick.egerton@watford.gov.uk	<b>Cabinet</b>	January 2024		
<b>Approval of s.106 Expenditure to Deliver Social Rented Housing</b>	Laura Marland Housing Supply Manager laura.marland@watford.gov.uk	<b>Mayoral delegated decision</b>	January 2024		